



956 St. Clair Avenue West, Toronto, M6E 1A1

The Heart of St Clair
BIA Board of Management Regular Meeting
Feb 5, 2019 @ 7:00 PM Stella's Lunchbox Toronto

I Call to Order

Quorum was reached, and Chair Elena Simonetta called the meeting to order at 7:02 PM on Feb 5, 2019 at Stella's Lunchbox.

II Roll call A Sign-in sheet was used.

The following persons were present, and quorum was reached:

Councillor Ana Bailao
Elena Simonetta, Chair
Manjeet Matharoo, Treasurer
Joe LoCurto, Secretary
Carey Stone
Muhammad Nisar
Carlo Tarantino
Francesco Campo
Connor Pierce
Nancy Seto – Yummi Café
Barbara Indriliunas Snow, BIA Coordinator

Guests -

Marcello Tarantino
Margaret Smith RHRA
Manuel Lomba, Asst to Councillor Ana Bailao

Absent-

Christina Martins (regrets)
Annie Tran (regrets)
Tony Bolla (regrets)
Fabio Van Zuben
Joe Andreoli (regrets)
Atefa Osmani, Vice-Chair

III Approval of Agenda

Treasurer Manjeet Matharoo moved: 'to approve the Agenda'. Secretary Joe LoCurto seconded, all members voted in favour and the motion carried.

IV Declaration of Conflict of Interest

None



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V Approval of Minutes from Dec 4, 2018

Secretary Joe LoCurto moved 'to approve the minutes of Dec 4, 2018'. Treasurer Manjeet Matharoo seconded, all members voted in favour and the motion carried.

VI. Open Business

A) Treasurer's Report

Treasurer Manjeet Matharoo presented the financials up to Jan 31, 2019. This is his final report. Carey Stone moved: 'to accept the financial reports as presented.' Francesco Campo seconded, all voted in favour, with none abstaining or against and the motion carried.

B) Social Media Report

Social Media Coordinator Robynn Rutherford is no longer working for the Board and there is no report.

C) Committee Reports

There are no committees yet.

VII. New Business

1) Election of Officers

Connor Pierce, Nancy Seto, Carey Stone, Muhammad Nisar, Francesco Campo, and Carlo Tarantino had an in-camera meeting from 7:18 to 7:30 PM to discuss the election of Officers. When they returned to the regular open meeting, a motion was made by Carey Stone to: 'have Connor Pierce as Chair, Carey Stone as Vice-Chair, Francesco Campo as Secretary, and Nancy Seto as Treasurer'. Muhammad Nisar seconded the motion, all voted in favour, none abstaining and none against. The motion carried.

Treasurer Nancy Seto moved to: 'accept the resignation of Carlo Tarantino and to accept the nomination of Marcello Tarantino to the Board'. Vice-Chair Carey Stone seconded, all voted in favour and none against or abstained, the motion carried. Coordinator Barbara Indriliunas Snow will send them the necessary nomination/resignation forms and will send them (once received) to Marianne Szurzyk at Econ Development for inclusion to the City Council Agenda for the appointment of Marcello Tarantino by City Council.

2) Transfer of physical assets and electronic assets

Chair Elena Simonetta passed to the new Chair Connor Pierce the following items;

- One banner for a light pole
- One large photo frame with image inside
- One projector with a carrying case
- One large paper core board showing the boundaries of the RHV BIA



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- One USB key - containing only the video created by AMP Studios showing the various shops for advertising purposes
- One retractable banner for RHV BIA marketing purposes
- One reusable grocery shopping bag to carry the projector and USB key
- There is still a banner on the fence at OCI, which will be gathered. Treasurer Manjeet Matharoo will transfer the electronic financial and website files to the Treasurer Nancy Seto by the end of the week, Feb 10, 2019.

3) Bank Signatories Appointment

Treasurer Nancy Seto moved to 'have the Vice-Chair Carey Stone, Muhammad Nasir, and Treasurer Nancy Seto as signatories on the RHV BIA Bank Account' Vice-Chair Carey Stone seconded, all voted in favour, none against, one abstained and the motion carried.

4) New Mailing Address for the BIA

Secretary Francesco Campo moved that: 'the new mailing address will be the business address of Chair Connor Pierce: 956 St Clair Ave W, Toronto, M6E 1A1'.

Vice-Chair Carey Stone seconded, all voted in favour, none against, none abstaining, and the motion carried.

5) Dates and Venues for Board meetings.

The next meeting will be at Barista and Chef, 1006 St Ave W, Toronto, Tuesday Mar 5, 2019 at 7 PM and further meeting dates/venues will be discussed then.

6) Christmas Tree Discussion

The tree has been taken down for storage by the contractor and the storage has been paid for this year. A decision will be made for the 2019 Winter Season, at a later date.

7) Committees for 2019

Treasurer Nancy Seto moved: 'to have the following committees set up: Social Media and Marketing, Events, Member Outreach, Beautification, and Select Committee (to Review material transferred from the former Board'. Vice-Chair Carey Stone seconded, all voted in favour, none abstaining or against, and the motion carried.

8) Purchase of BIA Assets

Treasurer Nancy Seto moved: 'to purchase an inexpensive laptop, a cellular phone with an inexpensive plan, and any software the BIA may need'. Secretary Francesco Campo seconded, all voted in favour, none abstaining or against, and the motion carried.



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9) Termination of Goodbye Graffiti Removal

Treasurer Nancy Seto moved to: 'have the Graffiti Removal Company, Goodbye Graffiti terminated from any work for RHV BIA'. Vice-Chair Carey Stone seconded, all voted in favour, none against or abstaining, and the motion carried.

VIII Adjournment

Chair Connor Pierce adjourned the meeting at 7:53 PM.

The next **regular** meeting will be on Mar 5, 2019 at 7:00 PM at Barista and Chef.

Minutes submitted by: Chair Connor Pierce

(Based on a Draft submission by Barbara Indriliunas Snow, Coordinator. Edited by Connor Pierce to correct errors and omissions, and submitted by Chair Connor Pierce.)

Minutes approved by: Chair Connor Pierce